

LMHI 2018: Instructions for Authors

The LMHI 2018 Organising Committee invites the submission of abstracts relating to **oral** and **poster** presentations from researchers, post-graduate students / research trainees, homeopathy practitioners and educators.

Abstract Guidelines

Abstracts should present new research or developing information on any topic of the conference as it pertains to the contribution of homeopathy to sustainable healthcare. We encourage the submission of recently published, or as yet unpublished findings.

Various types of research related to any of the identified topics may be submitted including:

- Clinical research (quantitative, qualitative or mixed methods)
- Disease prevention
- Fundamental research
- Health services research
- *In vitro* animal and plant-based research
- Pathogenetic trials
- Research methodology
- Veterinary research
- Research specifically in the associated fields of:
 - Dentistry
 - Pharmacy

NOTE: Abstracts relating to animal research projects must not only have received ethical approval, but also be in line with the [South African Guidelines on Ethics for Medical Research: Use of Animals in Research and Training](#) and [EU directive on the protection of animals in research](#).

The Scientific Committee and associated reviewer teams will review and score submissions. Abstracts will be selected on the basis of their medical and scientific significance, timeliness, quality of data and methodology, adherence to specific format requirements, and other criteria described herein.

Following review by the Scientific Committee and associated reviewers, a notice of the outcome of each abstract submitted for consideration will be sent to the presenting author listed on the abstract submission form via email. The outcome of the abstract can then be obtained directly from the website. Please note that detailed individual feedback on submissions will not be issued. The time duration allocated to presenters will be made available to successful candidates on confirmation of the acceptance of their abstracts.

If an abstract is accepted, the presenting author is expected to register for the conference within a timeframe determined by the Scientific Committee and reserve accommodation easily accessible to the CTICC at the time of the LMHI 2018. Venue suggestions are made available on www.lmhi2018.org.za.

See Also: | [Registration](#) |

Important Dates

- **Abstract submission opens:** 01 July 2017
- **Deadline for submitting abstracts:**
 - **Priority Stream:** 31 January 2018
 - **Late-breaking Stream:** 15 March 2018
- **Abstract outcomes:**
 - **Priority stream:** 31 March 2018
 - **Late-breaking Stream:** 15 May 2018

Abstract Submission

Interested authors may register for an account on www.lmhi2018.org.za and then log in and under "Call for Abstracts" – "Submit Abstract" submit the relevant documentation. **Please ensure CAPS LOCK is switched off when submitting abstracts.**

Outcomes for priority abstract submissions will be completed by **31 March 2018**. Please be sure to check your spam/junk folder in case the e-mail is delivered there, or log on and click "Abstracts". If you have questions, please contact us.

Presenting Author Responsibilities

The person who makes the abstract submission is considered to be the presenting author and is responsible for the following:

- Undertaking to present the abstract for oral or poster presentation, if accepted.
- Assuring that financial relationships with commercial entities have been disclosed for self, spouse, and institution.
- Assuring that if the presenting author is replaced with a new presenter, the new presenter will disclose financial relationships with commercial entities for self, spouse, and institution. The final abstract submission must include disclosure information for the author who will present at LMHI 2018.
- Providing complete and accurate contact and affiliation information for ALL co-authors; correct e-mail addresses are essential.
- Assuring that ALL co-authors have reviewed and approved the abstract's content.
- Providing an electronic version of a poster abstract. Poster room credentials will not be issued until electronic versions of posters have been received.
- Assuring that all Terms and Conditions (as stipulated) have been adhered to.

All authors must download, read and complete the International Committee of Medical Journal Editors (ICMJE) form for disclosure of potential conflicts of interest. This form must be submitted together with your abstract at www.lmhi2018.org.za. Abstracts submitted without this form will not be considered.

- [International Committee of Medical Journal Editors \(ICMJE\) form](#) (PDF)
- [International Committee of Medical Journal Editors \(ICMJE\) form](#) (WORD)

Required Information

Previous Submission, Publication, or Presentation of Data or Abstract

The LMHI 2018 Scientific Committee seeks to accept work that has not been previously published or publicly presented. Consideration may be given to a previously presented submission if meaningful newer data or different analyses are included. If your study data or abstract information has been published, submitted for publication where publication is anticipated on or before 30 September 2018, or presented at any other major national or international scientific or

medical conference (i.e. 300 or more attendees), you will be asked to provide details on the previous presentation or publication. These details are to include name and year of prior conference, publication information or submission for publication, and whether the prior abstract is copyrighted.

Abstract text that is under copyright by a publication or conference should not be submitted verbatim to LMHI 2018. In addition, you may be asked which data have been updated for presentation at LMHI 2018.

Format of the Abstract Submission

Topics

Choose the most suitable and relevant topic from the established list of LMHI topic categories. Please keep in mind that, on review of the abstract, the Scientific Committee and external reviewers may elect to assign an abstract to a topic deemed more appropriate.

Title

The abstract title should be concise and clearly convey the subject of the abstract.

- **Maximum length:** 100 characters, including spaces
- **Style:** Titles should be in all uppercase letters

Example: A RANDOMISED CONTROLLED TRIAL OF ABC IN TREATING XYZ

Author's Names

Include the name (name and surname), email address, and institutional affiliation for co-authors. Up to 10 may be entered (no exceptions). If there are more than 10 authors, you may use the final (10th) slot to name a study group that represents those who cannot be listed individually or indicate "*et al.*". Please DO NOT enter the names of additional individual authors that exceed the maximum number of 10 individual authors.

Affiliations

Enter the primary affiliation for each author. Please spell out the full name of the institution and do not use abbreviations such as "Univ." for "University."

Changes in Presenting Author

The author noted as the presenting author on an abstract is responsible for delivering either the oral or poster presentation if the abstract is accepted. In case of an emergency, an alternate may take the presenting author's place. The new presenting author must update the abstract submission to disclose information for the new presenter, his or her spouse, and institution. The new presenter must be listed as co-author on the abstract and must be registered and accepted for attendance at LMHI 2018.

Disclosures

Disclosure of financial relationships with commercial entities is required for the following:

- Presenting author
- Spouse or partner of the presenting author
- Grants to the presenting author, spouse, or partner paid to their institution
- New presenting author (if applicable), including spouse or partner and institution

Body

- Maximum length: Up to 500 words, cumulative, including spaces
- Section Heads: Bold

The layout of any abstract should conform to the section heads described below. Section heads (i.e., Background, Methods, Results, and Conclusions), are included in the abstract body character count. Please use the counters on the abstract submission page to track your character count.

Note: *Trade names, brand names or other proprietary names should not be used in abstracts.*

Background

Briefly and clearly describe the hypothesis of the study. Why was the study conducted?

Methods

Detail the experimental methods and processes employed in the study. What did you do?

Results

Describe the precise findings of the study; promises of results “to be determined” are not acceptable. Describe what you found and include data.

Conclusions

Describe logically sound conclusions and reliable inferences drawn from the study results. Why are the study’s findings important?

Abstracts Describing Clinical Trials

If an abstract is reporting data from clinical trials of human subjects, describe study design (e.g., prospective, randomised, double-blind) and population (i.e., numbers enrolled and demographics). The presenting author should have been involved in the gathering of the raw data and be able to discuss the analysis. Please also include the following information:

- Details of requisite ethical clearance.
- Is the study ongoing or completed?
- Are the results final or preliminary?
- Describe statistical analyses employed, including those used to support the results.

Keywords

Two keywords are required; up to 5 are allowed.

Notification of Abstract Disposition

After the Scientific Committee and external expert reviewers complete the review and scores all abstracts submitted for consideration, the author and co-authors for whom correct e-mail addresses have been provided will be sent e-mail notification of the review outcome.

Common Reasons for Abstract Rejection

- Subject matter is not appropriate for LMHI 2018.
- Abstract is duplicative of other submissions.
- Format does not follow guidelines (e.g., section[s] missing).
- Submission is written poorly.

- Background does not summarize the hypothesis.
- Methodology is inadequate or insufficient to support conclusions.
- Controls are absent or inadequate.
- Statistical evaluation is inadequate or absent.
- Summary of essential results is inadequate or absent.
- Data are not included, or offer inadequate/insufficient support for conclusions.
- The submission reports clinical trial data from: unplanned analysis, or incomplete / ongoing studies.

Copyrights

In line with the stipulated Terms and Conditions of the submission of content and by submitting your abstract to the LMHI 2018, you hereby authorise the LMHI 2018 (and Homoeopathic Association of South Africa (HSA)) to use the submitted information in printed / electronic format related to the promotion or conduct of LMHI 2018.

The contents of the LMHI 2018 Program and related Abstracts publication are protected by copyright. We require that permission to replicate or reproduce any part of an abstract produced in relation to the LMHI 2018 be obtained from the LMHI 2018 Secretariat; however, study data are the property of the author(s) or study sponsors as relevant.

For more information, please e-mail admin@lmhi2018.org.za.